LUMSDEN & DISTRICT HERITAGE HOME, INC.
Regular Board Meeting – Lumsden Dew Drop In and ZOOM
Monday, April 27, 2026

Present: Byron Tumbach, Jim Selinger, Marral Meadows, Mary Harman, Carol Youck-Cousins, Tammy Knuttila, John Langford, Cody Jordison
Regrets: Brian Weisbrod, Caroline Hoffart, Krista Mansbridge, Jane Cogger,
Absent:
Recorder: Sara Cox
Administrator: Sara Cox

1. Meeting was called to order by Byron Tumbach @ 7:00 pm

We would like to begin by acknowledging that LDHH is located on the traditional lands, referred to as Treaty 4 territory, and the original lands of the Cree, Ojibwe, Saulteaux, Dakota, Nakota, Lakota, and on the homeland of the Métis Nation.

2. Conflict of Interest Declaration – no conflicts identified

3. AGENDA:

Motion: 38-2026 **The Agenda be adopted as presented.**
Moved by: John Langford **Seconded by: Jim Selinger**
ALL IN FAVOR **CARRIED**

4. PRESENTATION:
Adam Hicks, Director of Finance & Strategic Operations, Sask Community Foundation
Rodger Linka, legal counsel for LDHH

Board member questions regarding the formation of both a legacy fund and a flow-through fund were submitted in advance of the meeting. Adam and Rodger responded to all questions posed and addressed additional ones voiced following presentations. Written responses to all questions were provided to Board members in advance of the meeting.

Following the presentation and the exit of the guests the following motions were put forward:

Motion:
The Lumsden & District Heritage Home Inc. wishes to establish the LDHH Legacy Fund in the amount of $125,000 at the Saskatchewan Community Foundation to support the operations of the Lumsden & District Heritage Home. We approve of and authorize Sara Cox, Administrator, to finalize the terms of the agreement with the Saskatchewan Community Foundation.

Moved by: Marral Meadows **Seconded by: Tammy Knuttila**
ALL IN FAVOR **NOT CARRIED**

Motion:
The Lumsden & District Heritage Home Inc. wishes to establish a Flow Through Fund in the amount of $50,000 at the Saskatchewan Community Foundation to support the operations of the Lumsden & District Heritage Home. We approve of and authorize Sara Cox, Administrator, to finalize the terms of the agreement with the Saskatchewan Community Foundation.

Moved by: Marral Meadows **Seconded by: Tammy Knuttila**
ALL IN FAVOR **NOT CARRIED**

Motion: 39-2026 **Decisions regarding the formation of an LDHH Legacy and/or Flow Through Fund be deferred until May 25, 2026 Board Meeting.**

Moved by: Carol Youck-Cousins **Seconded by: John Langford**
ALL IN FAVOR **CARRIED**

5. REVIEW AND ADOPTION OF MINUTES

Motion: **Adopt minutes of March 23, 2026 as presented.**
40-2026 **Moved by: Tammy Knuttila** **Seconded by: John Langford**
ALL IN FAVOR **CARRIED**

6. BUSINESS ARISING OUT OF THE MINUTES

7. ADMINISTRATOR'S REPORT:

- Family of one of the residents has donated an overhead lift system that is working well for both resident and staff. Plan to explore additional lift systems in other rooms of the Home through targeted fundraising.
- Department meetings for Housekeeping/Laundry and Dietary were held this month.
- The 2025-26 Annual Audit will be done on May 1 and 4.
- Administrator attended C&SP, Q&SD, Finance and Executive committee meetings this month.
- June education sessions for staff and board members are not possible due to staffing constraints. Trying to coordinate dates for August.
- Carla Danielson, Infection Control Practitioner has been reassigned again and will once more be supporting the needs of the Home.
- Attended the SHA Strategic Oversight meeting April 21st.
- Bargaining continues between SAHO and the Provider Unions. Contracts expired on March 31, 2023. There is a significant difference between union expectations and the monetary offer on the table. Parties will be meeting to discuss essential service plans that must be negotiated prior to any strike action.

Motion:
41-2026 **To adopt the Administrator's Report as presented.**
Moved by: Jim Selinger **Seconded by: John Langford**
ALL IN FAVOR **CARRIED**

8. RCC REPORT: RCC not in attendance, Sara reviewed written report.

Motion:
42-2026 **To adopt the RCC Report as presented.**
Moved by: John Langford **Seconded by: Mary Harman**
ALL IN FAVOR **CARRIED**

8. COMMITTEE REPORTS:

Board Chair Report: Byron outlined his activities in the past month which included attendance at C&SP, Q&SD, Finance and Executive committees. Byron has announced his intention to run for vacant seat on Town of Lumsden Council.

Motion:
43-2026 **To adopt the Board Chair Report as presented.**
Moved by: Marral Meadows **Seconded by: Tammy Knuttila**
ALL IN FAVOR **CARRIED**

A) **Membership & Nominating Committee** – committee did not meet. Mary indicated that one new membership has been received since last meeting. Two vacant Board positions as well as 4 terms expiring in June 2026. Two returning Board members have submitted nomination forms and one new member nomination form has been received.

B) **Executive Committee** – Committee met on April 20th to review questions submitted re: foundation formation. Byron reviewed report.

Motion:
44-2026 To adopt the Executive Committee Report as presented.
Moved by: Marral Meadows Seconded by: Jim Selinger
ALL IN FAVOR CARRIED

C) **Governance Committee** – Committee did not meet. 7/12 board members have submitted the Board Evaluation survey. Committee will meet in May to compile/review results for presentation at May board meeting.

D) **Finance Committee** – Committee met on April 20th. In the absence of committee Chair, Tammy outlined the proposed recommendations:

Motion:
45-2026 To approve the Statement of Operations as of March 31, 2026 as presented.
Moved by: Tammy Knuttila Seconded by: Marral Meadows
ALL IN FAVOR CARRIED

Motion:
46-2026 To approve the Balance Sheet and Income Statement as of March 31, 2026 as presented.
Moved by: Tammy Knuttila Seconded by: John Langford
ALL IN FAVOR CARRIED

Motion:
47-2026 To approve the 2026-2027 Board Budget as presented.
Moved by: Tammy Knuttila Seconded by: Jim Selinger
ALL IN FAVOR CARRIED

Sara provided additional information regarding the reporting directive from the Provincial Auditor for estimated retroactive salary expenses for 2023-2026. The inclusion of this expense will result in a significant reported deficit for 25/26 despite a surplus derived from operations. The annual Audited Financial Statements will include an extensive note to inform users of the impact of this reporting directive.

Motion:
48-2026 To adopt the Audit & Finance Committee Report as presented.
Moved by: Tammy Knuttila Seconded by: John Langford
ALL IN FAVOR CARRIED

E) **Quality & Service Delivery** – Committee met on April 22, 2026. Carol Youck-Cousins, committee Chair, reviewed written report. (documents made available via portal)

Committee is seeking volunteer to support a work bee to address the flower bed in the front of the Home. Carol and Mary will meet with LDHH Maintenance to discuss potential ideas to refurbish the area.
The concerns that were raised at the Resident Family Council meeting were reviewed by the Committee. It was agreed that the response will be included on the agenda of the next scheduled meeting. A copy of the written responses was provided to the Family Representative.

Motion:
49-2026 To adopt the Quality & Service Delivery Committee report as presented.
Moved by: Carol Youck-Cousins Seconded by: Jim Selinger
ALL IN FAVOR CARRIED

F) **Communications and Strategic Planning** – Committee met on April 14th. Report posted on portal. In the absence of committee Chair, Byron reviewed the report.

Motion:
50-2026 To adopt the Communications & Strategic Planning Committee Report as presented.
Moved by: Cody Jordison **Seconded by: Mary Harman**
ALL IN FAVOR **CARRIED**

9. NEW BUSINESS

10. IN-CAMERA SESSION: not required

11. ADJOURNMENT AND NEXT BOARD MEETING:

The next Regular Board meeting will be Monday, May 25, 2026 @ 7:00 at Dew Drop In (Zoom option available)

Meeting adjourned at 9:30 pm.

25-05-26
Date

CHAIRPERSON

SECRETARY TO THE BOARD – Sara Cox