LUMSDEN & DISTRICT HERITAGE HOME, INC.
Regular Board Meeting – Lumsden Dew Drop In and ZOOM
Monday, May 25, 2026

Present: Byron Tumbach, Jim Selinger, Marral Meadows, Mary Harman, Carol Youck-Cousins, Tammy Knuttila, John Langford, Brian Weisbrod, Caroline Hoffart, Krista Mansbridge, Jane Cogger
Regrets: Cody Jordison
Absent:
Recorder: Sara Cox
Administrator: Sara Cox

1. Meeting was called to order by Byron Tumbach @ 7:00 pm

We would like to begin by acknowledging that LDHH is located on the traditional lands, referred to as Treaty 4 territory, and the original lands of the Cree, Ojibwe, Saulteaux, Dakota, Nakota, Lakota, and on the homeland of the Métis Nation.

2. Conflict of Interest Declaration – no conflicts identified

3. AGENDA:
Additions to the Agenda:
C) AGM format

Motion: 51-2026 **The Agenda be adopted as amended.**
Moved by: Jane Cogger **Seconded by: John Langford**
ALL IN FAVOR **CARRIED**

4. REVIEW AND ADOPTION OF MINUTES

Motion: 52-2026 **Adopt minutes of April 27, 2026 as presented.**
Moved by: Mary Harmen **Seconded by: Caroline Hoffart**
ALL IN FAVOR **CARRIED**

5. BUSINESS ARISING OUT OF THE MINUTES

Discussion re: formation of LDHH foundations had been deferred at the April 27, 2026, meeting. Options discussed with full board participation.

Motion:
53-2026

The Lumsden & District Heritage Home Inc. wishes to establish the LDHH Legacy Fund in the amount of $100,000 at the Saskatchewan Community Foundation to support the operations of the Lumsden & District Heritage Home. We approve of and authorize Sara Cox, Administrator, to finalize the terms of the agreement with the Saskatchewan Community Foundation.

Moved by: Brian Weisbrod **Seconded by: Mary Harmen**
ALL IN FAVOR **CARRIED**

Motion:
54-2026

The Lumsden & District Heritage Home Inc. wishes to establish a Flow Through Flex Fund in the amount of $100,000 at the Saskatchewan Community Foundation to support the operations of the Lumsden & District Heritage Home. We approve of and authorize Sara Cox, Administrator, to finalize the terms of the agreement with the Saskatchewan Community Foundation.

Moved by: John Langford **Seconded by: Jane Cogger**
ALL IN FAVOR **CARRIED**

6. ADMINISTRATOR'S REPORT:

- Field work for the 2025-26 Annual Audit was done May 1 and 4 and draft statements submitted by the May 12th deadline. Audit and Finance Committee will meet with auditors to review draft statements on June 10th. The meeting invitation will be extended to all board members.
- The Annual Quilt Raffle raised $2,025 and the lucky winners were Orlene & Gary Martens from Saskatoon. Additional funds of $490 were raised through the sale of items at a local trade show.
- The Ministry has prepared a document summarizing the findings from consultation with care providers for the development of a Provincial Continuing Care Strategy. The document has been made available for all board members.
- Loretta Gerlach will once again provide annual education for LDHH staff. Morning and afternoon education sessions will be held on August 13th and 27th. Board members are encouraged to join LDHH staff at one of the four sessions.
- Gwen Windsor has been hired to replace the outgoing SHA Continuing Care Director, Allison Kotrla.
- LDHH data has been submitted to the Market Supplement Committee to assist in the review of the CCA and LPN classifications.
- Attended the PARG meeting on May 12th.
- Recent Facebook posts have proven successful in assisting with recruitment.
- On June 29th, work will commence on replacing the windows at the far end of the dining room with ones that open. This will address concerns with heat and lack of airflow in that area.
- Following a review of the Special Care Home Guidelines, the Special Care Home Rate Regulations and SHA/Affiliate policy, effective immediately, Homes cannot charge for any days following the date of discharge.

Motion:
55-2026 To adopt the Administrator's Report as presented.
Moved by: Mary Harmen Seconded by: Marral Meadows
ALL IN FAVOR CARRIED

7. RCC REPORT: RCC not in attendance, Sara reviewed written report. One addition to the written report circulated: A second ADP client has been admitted. He will be attending 3 times per week.

Motion:
56-2026 To adopt the RCC Report as presented.
Moved by: Carol Youck-Cousins Seconded by: John Langford
ALL IN FAVOR CARRIED

8. COMMITTEE REPORTS:

Board Chair Report: Byron outlined his activities in the past month. With Town of Lumsden Council elections, not much was done re: LDHH.

Motion:
57-2026 To adopt the Board Chair Report as presented.
Moved by: Marral Meadows Seconded by: Tammy Knuttila
ALL IN FAVOR CARRIED

A) **Membership & Nominating Committee** – committee did not meet. Mary indicated that two new memberships have been received since last meeting. Two vacant Board positions as well as 4 terms expiring in June 2026. Four returning Board members have submitted nomination forms and three new member nomination form has been received. At this time, election of board members will occur at the June AGM.

Motion:
58-2026 To adopt the Membership & Nominating Committee Report as presented.
Moved by: Mary Harmen Seconded by: Caroline Hoffart
ALL IN FAVOR CARRIED

B) **Executive Committee –** Committee did not meet.

C) **Governance Committee –** Committee met on May 19th to review the 2026 Board Evaluation summary. The summary is available for all board members to review. With only 8/12 board members completing the survey, the importance of taking the opportunity to give feedback was emphasized.

Motion:
59-2026 To adopt the 2026 Board Evaluation Summary as presented.
Moved by: Krista Mansbridge Seconded by: Jim Selinger
ALL IN FAVOR CARRIED

Motion:
60-2026 To adopt the Governance Committee Report as presented.
Moved by: Krista Mansbridge Seconded by: Jim Selinger
ALL IN FAVOR CARRIED

D) **Finance Committee –** Committee did not meet.

E) **Quality & Service Delivery –** Committee did not meet. Carol Youck Cousins served as the student liaison for some additional Instagram video shoots. The materials have now been turned over to Kat for posting. The students involved in the filming are now done but could be interested in some additional paid work during their gap year.

Motion:
61-2026 To adopt the Quality & Service Delivery Committee report as presented.
Moved by: Carol Youck-Cousins Seconded by: Jane Cogger
ALL IN FAVOR CARRIED

F) **Communications and Strategic Planning –** Committee did not meet. LDHH has the opportunity to participate in a River Valley podcast in July. The committee will be meeting with representatives from the two personal care homes on June 1st.

Motion:
62-2026 To adopt the Communications & Strategic Planning Committee Report as presented.
Moved by: Caroline Hoffart Seconded by: Tammy Knuttila
ALL IN FAVOR CARRIED

8. <u>NEW BUSINESS</u>

a) Response to the SHA/Ministry of Health – Continuing Care Strategy
The strategy is still in development based on consultations with care providers across the continuum. The timing is not ideal for a response as the strategy has not yet been defined.

b) Kat Atkings contract – discussion regarding tendering of contract, continuity and completion of strategic planning initiatives. Decision to extend contract for additional six months and have Communications & Strategic Planning Committee work on tender document for January 2027.

Motion:
62-2026 To renew the contract with Pure Purpose Marketing for the period of July 1 to December 31, 2025 at a cost of $500 per month.
Moved by: Caroline Hoffart Seconded by: Krista Mansbridge
ALL IN FAVOR CARRIED

c) **AGM Format** – Executive committee will meet to discuss the format and develop the agenda for the AGM.

9. Delegation – Yolandi Burnett, Lumsden Drugs

Yolandi invited to share her plans for service enhancements in the community to see if LDHH can align. Yolandi is planning a hub for a variety of health services including pharmacy, lab and medical clinic in a new building that is anticipated to open in 2027. Additional space will be available to enhance social connections in the community, space to access with no barriers.

Yolandi also spoke on behalf of the Lumsden & Craven Senior Support Group. The group is actively fundraising for accessible transportation and working with Age Friendly Sask to access grant monies for community upgrades (ex. sidewalks) to assist aging in place.

10. IN-CAMERA SESSION: not required

11. ADJOURNMENT AND NEXT BOARD MEETING:

The next Regular Board meeting will be Monday, June 15, 2026 @ 7:00 at Dew Drop In (Zoom option available)

Meeting adjourned at 9:30 pm.

15-06-26

Date

CHAIRPERSON

SECRETARY TO THE BOARD – Sara Cox